

# **SANHITA**

**(FCRA)**

**89B, Raja Basanta Roy Road  
Kolkata – 700 029**

**ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**



**M. P. SUREKA & CO.**

**Chartered Accountants**

**Bentinck Chambers**

**4<sup>th</sup> Floor, Room No. 405**

**37A, Bentinck Street**

**Kolkata – 700 069**



## M. P. SUREKA & CO.

Chartered Accountants

Bentinck Chambers

37A, Bentinck Street,

Room No. 405, 4<sup>th</sup> Floor

Kolkata – 700 069

Phone: +91 98310 12743

### INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF SANHITA

1. We have audited the attached Balance sheet of **M/S SANHITA (FCRA)**, 89B, Raja Basanta Roy Road, Kolkata – 700 029 as on 31<sup>st</sup> March 2023, the Income & Expenditure Account and Receipts & Payments Account for the year ended on that date. These financial statements are responsibility of Board of Trustees / state Coordinators. Our responsibility is to express an opinion on these financial statements based on our audit.
2. We conducted our audit in accordance with generally accepted auditing standards issued by The Institute of Chartered Accountants of India. These standards require that we plan and perform the audit to obtain reasonable assurance whether the financial statements are free of material misstatements. An audit includes examining on test basis evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall financial statement presentation.
3. Our audit is not an inspection which is carried out for specific purpose such as to detect fraud. We believe that our audit provides a reasonable basis for our opinion.

Subject to above, we report as under:

- A) We have obtained all the information and explanation which, to the best of our knowledge and belief, were necessary for the purposes of the audit.
  - B) The expenditures recorded / reported have been verified by us on test basis and were found to be in accordance with the policies of Sanhita.
  - C) The expenditures so verified were found to be adequately supported and authorized by appropriate authorities.
  - D) The expenditures pertain to the period under audit.
  - E) Sanhita has complied with all the statutory and regulatory compliances under FCRA, Indian Trusts Act and Income Tax Act, 1961.
  - F) In our opinion and to the best of our information and according to the explanation given to us, the said accounts, subject to read with notes on accounts in schedule V thereon, if any, give a true and fair view:
    - i. In the case of "Balance Sheet" of the state of affairs of the Trust as on 31<sup>st</sup> March 2023;
    - ii. In the case of the "Income & Expenditure Account" of the net surplus of the Trust for the year ending as on 31<sup>st</sup> March 2023; and
    - iii. In the case of the "Receipts & Payments Account" the net flows of the Trust for the year ending as on 31<sup>st</sup> March, 2023.
4. We express our heartiest thanks to the managing trustees for extending co-operation during the course of our audit. The management deserves appreciation for the pragmatic steps being taken up in organizing the affairs of the Trust in a meaningful manner which has also lead to augmentation of adequate resources.



**SANJAY JHAJHARIA**

Partner

M. No. 053940

For **M. P. SUREKA & CO.**

Chartered Accountants

FRN: 322097E

UDIN: 23053940 BGWDND 2309

Place: Kolkata

Dated: 4/9/2023

**SANHITA (FCRA)**

89B, RAJA BASANTA ROY ROAD, KOLKATA - 700 029

**BALANCE SHEET AS AT 31ST MARCH, 2023**

(Amount in Rupees)

PARTICULARS	SCHEDULE	AS AT 31.03.2023
<b>I. SOURCES OF FUND :</b>		
Corpus Fund	A	500
Capital Assets Fund	B	8,73,575
General Fund	C	3,95,455
Project fund	E	2,04,468
<b>TOTAL</b>		<b>14,73,997</b>
<b>II. APPLICATION OF FUND :</b>		
Fixed Assets	F	8,73,575
Current Assets, Loans and Advances : Cash & Bank Balances	G	6,00,423
		<b>6,00,423</b>
Less : Current Liabilities & Provisions		-
<b>Net Current Assets / (Liabilities)</b>		<b>6,00,423</b>
<b>TOTAL</b>		<b>14,73,997</b>

**SANJAY JHAJHARIA**

Partner

Membership No: 053940

**M. P. SUREKA & CO.**

Chartered Accountants

FRN : 322097E

UDIN : 23053940 B6WDAJ2769

  
**Soma Sen Gupta**  
(MANAGING TRUSTEE)

(TRUSTEE)

Place: Kolkata

Date: 4/4/2023

**SANHITA (FCRA)**

89B, RAJA BASANTA ROY ROAD, KOLKATA - 700 029

**INCOME & EXPENDITURE ACCOUNT FOR THE  
YEAR ENDED 31ST MARCH , 2023**

(Amount in Rupees)

PARTICULARS	SCHEDULE	AS AT 31.03.2023
<b>I. INCOME :</b>		
Donation Received	H	17,40,643
Interest Received		1,02,973
<b>TOTAL</b>		<b>18,43,616</b>
<b>II. EXPENDITURE :</b>		
<b>(a) Expenses incurred from Accumulated and General Fund (prior to FY 2022-2023) :</b>		
Administrative Expenses	I	12,45,936
Prevention and Redress of Sexual Harassment at Workplaces	J	30,43,118
Towards Safe workplaces : Strengthening Internal and Local Committees	K	3,13,347
		46,02,401
Purchase of Fixed Assets	E	14,868
		<b>46,17,269</b>
Application of General Fund		7,46,364
Application of Project Fund		38,70,904
		<b>46,17,269</b>
<b>(b) Expenses incurred from previous year fund (FY 2022- 2023):</b>		
Towards Safe workplaces : Strengthening Internal and Local Committees	J	17,40,643
<b>TOTAL</b>		<b>63,57,912</b>
Maximun Permissible Accumulation u/s. 11(1)(a) of Income Tax Act, 1961, transferred to General Fund		1,02,973

**SANJAY JHAJHARIA**  
Partner

Membership No: 053940

**M. P. SUREKA & CO.**

Chartered Accountants

FRN : 322097E

UDIN : 23053940 B G W D N J 2769



*Soma Sen Gupta*  
(MANAGING TRUSTEE)

*Rajashi Mukherjee*  
(TRUSTEE)

Place: Kolkata

Date: 4/9/2023

**SANHITA (FCRA)**

89B, RAJA BASANTA ROY ROAD, KOLKATA - 700 029

**RECEIPTS & PAYMENTS ACCOUNT FOR THE  
YEAR ENDED 31ST MARCH, 2023**

(Amount in Rupees)

PARTICULARS	SCHEDULE	AS AT 31.03.2023
<b>I. RECEIPTS :</b>		
Opening Balances		
- Cash in Hand		2,476
- Cash at Bank		51,12,243
Donation Received	H	17,40,643
Interest Received		1,02,973
<b>TOTAL</b>		<b>69,58,335</b>
<b>II. PAYMENTS :</b>		
Administrative Expenses	I	12,45,936
Prevention and Redress of Sexual Harassment at Workplaces	J	30,43,118
Towards Safe workplaces : Strengthening Internal and Local Committees	K	20,53,990
		63,43,044
Purchase of Fixed Assets	F	14,868
		63,57,912
Closing Balances		
- Cash in Hand	G	11,247
- Cash at Bank	G	5,89,175
<b>TOTAL</b>		<b>69,58,335</b>

**SANJAY JHAJHARIA**

Partner

Membership No: 053940

M. P. SUREKA &amp; CO.

Chartered Accountants

FRN : 322097E

UDIN : 23053940 3G WD NJ 2769

  
(MANAGING TRUSTEE)

(TRUSTEE)

Place: Kolkata

Date: 4/9/2023

**SANHITA (FCRA)**  
**SCHEDULES FORMING PART OF BALANCE SHEET**

(Amount in Rupees)

Particulars	Amount	Amount
<b>Schedule : A</b>		
<b>Corpus Fund</b>		
Balance as per Last Accounts	500	
Add/Less : for the year	-	
		<b>500</b>
<b>Schedule : B</b>		
<b>Capital Assets Fund</b>		
Balance as per Last Accounts	8,58,707	
Add : Purchase of Assets during the year	14,868	
		<b>8,73,575</b>
<b>Schedule : C</b>		
<b>General Fund</b>		
Balance as per Last Accounts	10,17,556	
Less: Utilized during the year	7,25,074	
	2,92,482	
Add : Addition during the year	1,02,973	
		<b>3,95,455</b>
<b>Schedule : D</b>		
<b>General Fund - Unallocated Bank Interest of Earlier Years</b>		
Balance as per Last Accounts	2,25,758	
Less : Utilized during the year	21,290	
		<b>2,04,468</b>
<b>Schedule : E</b>		
<b>Project Fund (Unspent Fund)</b>		
As per Last Accounts	38,70,904	
Less: Utilized during the year	38,70,904	
	-	
Add : Unspent during the year	-	
		-
<b>Schedule : F</b>		
<b>Fixed Assets</b>		
Computer & Printers (as per last accounts)	5,22,696	
Add : Purchases during the year	14,868	5,37,564
Digital Camera (as per last accounts)		21,620
Macbook (as per last accounts)		68,900
Equipment (as per last accounts)		37,643
Furniture & Fittings (as per last accounts)		1,16,081
Mobile Phone (as per last accounts)		91,767
		<b>8,73,575</b>
<b>Schedule : G</b>		
<b>Cash &amp; Bank Balances</b>		
Cash in Hand	11,247	
Cash at Bank ( with scheduled bank)	5,89,175	
		<b>6,00,423</b>

For SANHITA  
*Rajashri Mukherjee*  
Trustee

For SANHITA  
*Soma Sen Gupta*  
Managing Trustee



**SANHITA (FCRA)**  
**SCHEDULES FORMING PART OF RECEIPTS & PAYMENTS AND**  
**INCOME & EXPENDITURE ACCOUNT**

(Amount in Rupees)

Particulars	Amount	Amount
<b>Schedule : H</b>		
<b>Donation Received :</b>		
Received during the year :		
Paul Hamlyn Foundation	17,40,643	
		<b>17,40,643</b>
<b>Schedule : I</b>		
<b>Administrative Expenses :</b>		
Audit Services	23,600	
Communication	41,352	
Professional Fees	10,000	
Maintenance & Repair	87,594	
Office Running Expenses	10,332	
Electricity	22,850	
Salary : Accountant	4,90,708	
Salary : Executive Director	5,40,000	
Travel	19,500	
		<b>12,45,936</b>
<b>Schedule : J</b>		
<b>Prevention and Redress of Sexual Harassment</b>		
Bank Charges	547	
Field Research	4,74,498	
IEC Materials	1,15,024	
Salary : Trainer	3,51,000	
Salary : Researcher	7,30,708	
Training and Orientation Programmes	13,71,341	
		<b>30,43,118</b>

For SANHITA

*Rajeshi Mukherjee*  
Trustee

For SANHITA

*Soma Sen Gupta*  
Managing Trustee



**SANHITA (FCRA)**  
**SCHEDULES FORMING PART OF RECEIPTS & PAYMENTS AND**  
**INCOME & EXPENDITURE ACCOUNT**

(Amount in Rupees)

Particulars	Amount	Amount
<b>Schedule : K</b>		
<b>Towards Safe workplaces : Strengthening Internal and Local Committees</b>		
Bank Charges	843	
External Review	1,74,577	
Fees : Researcher & Trainer	4,37,227	
Fees : Social Media Expert	23,439	
Field Mobilizer	2,50,000	
IEC Materials	8,81,589	
Meeting with varied Stakeholders	74,115	
Training of Stakeholders and Sharing Meets	2,12,201	
		<b>20,53,990</b>

For SANHITA

*Rajashree Mukherjee*  
Trustee

For SANHITA

*Soma Sen Gupta*  
Managing Trustee

